



Thornton-le-Moors with Ince & Elton Ecumenical
Partnership

CHURCH HALL, ELTON
Booking Request Form

HEADINGS	REQUIRED INFORMATION
FULL NAME:	
ADDRESS:	
POSTCODE	
TELEPHONE NUMBER	
LANDLINE	
MOBILE	
WORK NUMBER	
E-MAIL	
EVENT DESCRIPTION	
APPROXIMATE NUMBERS	
DATE REQUESTED	
TIME OF ARRIVAL FOR SET UP	
TIME OF LEAVING AFTER CLEAN UP	
USE OF KITCHEN (Y/N) AND EQUIPMENT	
USE OF TABLES/CHAIRS	
HOURS AT: £10.00 PER HOUR	
TOTAL COST	

To book the Hall, download this form, complete it & send it as an e-mail attachment to tjm.ince.elton@talktalk.net, or phone the Bookings Secretary, Jen Pilling, on 01928 723910